



Import Vendor
Version 5.0

PRE-TICKETING

300 Phillipi Rd

Columbus, Ohio 43228-0512, U.S.A.

Fax: 614-278-6678 Email: ticketing@biglots.com

TO: _____

DATE: _____

PAGE 1 **OF** 31

Big Lots requires that all import merchandise be pre-ticketed. Pre-ticketing gets the goods to the sales floor faster, saves store personnel valuable time, and helps to prevent costly ticketing errors.

Our import vendors are responsible for creating and printing pre-price tickets, and this Handbook is being provided to help make the pre-ticketing process as easy and efficient as possible. Please review all information and follow the guidelines carefully to avoid delays and penalties. Note that the charge back for incorrect tickets is 15 cents per retail unit, and that a production line sample of each ticket must be submitted for testing. In addition, vendors are required to review, sign, and return a TRADEMARK SUBLICENSE AGREEMENT-PRICE TICKETS form.

Returning the signed cover sheet is your acknowledgment that you understand our pre-ticketing process. You and your printers will be required to adhere to the guidelines provided.

PLEASE NOTE THAT BARCODE INFORMATION SHEETS WILL NOT BE SENT UNTIL THIS SIGNED PAGE AND A SIGNED TRADEMARK SUBLICENSE AGREEMENT-PRICE TICKETS FORM (PAGES 28-31) ARE RECEIVED. THE SIGNED PAGES CAN BE RETURNED VIA EMAIL TO ticketing@biglots.com

I have read and understood all of the information included in Big Lots Pre-Ticketing Handbook for Vendors.

Vendor (Company) Name

Printed Name and Title of **Person Responsible for Creating Price Tickets**

Signature Date

EFFECTIVE MARCH 13, 2015

FOR ALL IMPORT ORDERS

NEW IN THIS HANDBOOK

NEW! ✓ New ticket types have been developed specifically for Holiday giftable items (refer to page 17-18 for complete details).

✓ A new ticket type has been developed specifically for candles and candleholders (refer to page 15 for complete details).

✓ There are now new ticket placement requirements for Home Decor items (refer to page 16 for complete details).

✓ All vendor-created tickets for IMPORT orders will now use either the industry standard UPC-A or EAN type barcode instead of the Code 128 (20 digit) barcode. The change in the style barcode used on import vendor-created tickets will remove complexity/errors with overseas vendors by having a barcode that is now industry standard for retail price tickets.

✓ UPCs originating from the vendor are preferred; however, if the vendor is unable to provide a UPC, a Big Lots internal UPC can be assigned.

✓ The buyer may request that vendor-created tickets be produced using a removable adhesive (refer to page 12 for complete details).

✓ The Preticketing Department will no longer create/send price ticket artwork for IMPORT vendors. Since the barcode has changed to the industry standard UPC barcode, IMPORT vendors will now be able to create the tickets themselves.

✓ Revised ticket information may be sent to the vendor at any point in the Pre-Ticketing Process as described on pages 8-9. This revised information will reflect changes – such as a new department number, class number, sku number, retail price, and/or UPC number – that will change the price ticket. If this occurs, the vendor must send revised tickets to the Pre-Ticketing team for approval.

✓ Vendors creating price tickets for Big Lots are required to sign and return a TRADE-MARK SUBLICENSE AGREEMENT-PRICE TICKETS form (see pages 28-31). This form specifies limitations regarding use of the BIG LOTS brand on price tickets. This form is specific to price tickets, and only one signed form is required for all tickets created.

THIS 03/15 UPDATED HANDBOOK
(total of 31 pages, including cover sheet)
REPLACES ALL OTHER VERSIONS OF THE
PRE-TICKETING HANDBOOK

Revised 3/15 Pre-Ticketing Handbook 5.0

For All IMPORT Orders

How to Create Price Tickets for Big Lots

This Handbook Includes:

	Page
What's New	2
Other Key Points	4
One Good Reason to Read these Guidelines	6
Definition of Terms	7
Pre-Ticketing Process	8
How to Create the UPC Barcode	10
What Tickets Should Look Like	11
Printing and Placement of Tickets	12
RESOURCES	
Examples of pre-ticketing options	19
Removable Ticket Specification Sheets	22
Forms	
Ticket Samples for Approval	26
Pre-Price Ticket Approval Sheet	27
Trademark Sublicense Agreement-Price Tickets	28

The logo for Big Lots, featuring the word "BIG" in a large, bold, black sans-serif font, followed by an exclamation point, and then the word "LOTS" in a similar bold, black sans-serif font. A small trademark symbol (TM) is located at the bottom right of the word "LOTS".

OTHER KEY POINTS

IMPORTANT: Big Lots price tickets for all IMPORT orders will now use either the industry standard UPC-A or EAN type barcode. Please follow the guidelines in this Handbook carefully to avoid price ticket approval delays!

√ Big Lots Pre-Ticketing Department (or its agent) will email pre-ticketing information and instructions to import vendors. All pre-ticketing approvals will be sent by the Pre-Ticketing Department in the Big Lots General Office in Columbus, Ohio, USA.

Pre-ticketing information, instructions, or approvals from any other source are not valid.

√ This Handbook (along with the barcode information sheet(s) emailed to vendors for specific P.O.s) includes all of the information vendors need to create Big Lots pre-price tickets.

√ Vendors should read this Handbook carefully and keep it for future reference.

√ Vendors should make this Handbook available to those who assist them in creating pre-price tickets for Big Lots. Vendors are responsible for ensuring that the price tickets created are correct.

√ Vendors will be charged back 15 cents (\$0.15 U.S.) per retail unit for tickets that do not meet requirements.

√ Vendors must read, sign and return the cover page and page 28 sent with this Handbook. No pre-price ticket information sheet(s) will be sent until these two, signed forms have been received.

√ Vendors that have a question after reading this Handbook thoroughly may contact the Big Lots Pre-Ticketing Department via e-mail: ticketing@biglots.com

BIG!LOTS

PRE-TICKETING

300 Phillipi Road

Columbus, Ohio 43228-0512, U.S.A.

e-mail: ticketing@biglots.com

Here are a few other important points to keep in mind (and to share with your printers) to avoid ticket approval delays:

√ **Ticket samples must be physically mailed in for approval on the Ticket Samples for Approval form. All information requested on this form must be provided for each item**, including the purchase order (P.O.) number(s) and Big Lots' mfg part number (also referred to as the ITEM#, PART# or STYLE #). A copy of the Ticket Samples for Approval form is included on page 26 of this Handbook. Please make copies of this form to use each time you send in samples.

For all price tickets printed directly on a polybag, vendors must send an actual printed sample (prior to mass printing) instead of a print proof. If a print proof is sent, it will not be accepted. This may cause ticket approval delays.

TICKET SAMPLES SENT IN ANY OTHER MANNER WILL NOT BE APPROVED.

√ **Ticket samples sent for approval will be kept by the Big Lots Pre-Ticketing Department for our files. If your printer requires that we sign and return approved samples for their records before they will proceed to printing, they must send two sets of samples -- one for our files and one to be signed and returned to them. They must also cover the cost of returning the samples to them (advise carrier–DHL, FedEx, etc.–and account number).**

NOTE: ANY DEVIATION FROM THE PRICE TICKET SPECIFICATIONS PROVIDED IN THIS HANDBOOK MUST BE APPROVED BY THE PRE-TICKETING DEPARTMENT

1 Good Reason

TO READ AND UNDERSTAND
THESE GUIDELINES
BEFORE YOU CREATE
PRE-PRICE TICKETS FOR
BIG LOTS:

**VENDORS MAY BE CHARGED BACK A MINIMUM OF
15 CENTS (\$.15 U.S.) PER RETAIL UNIT IF:**

- √ **Merchandise is not pre-ticketed**
- √ **Ticket doesn't scan**
- √ **Ticket doesn't scan correctly**
- √ **Retail price printed on ticket is incorrect**
- √ **Ticket does not include date code**
- √ **Human readable digits printed on ticket are incorrect**
- √ **Ticket is placed incorrectly**
(covered by product, wrong location on package, wrong ticket on package, etc.)
- √ **Ticket quality is poor**
(doesn't adhere to product, retail illegible, etc.)

Vendors must submit production line ticket samples for testing (refer to the current Big Lots Vendor Manual for guidelines). Global Sourcing will contact vendors to discuss order status if tickets do not pass testing.

Merchandise arriving at Big Lots DC is checked for compliance with ticketing requirements and price tickets are test scanned. Global Sourcing will contact vendors to discuss order status if any problems are found.

DEFINITION OF TERMS USED IN THIS HANDBOOK

Barcode Information Sheet -- Sheet emailed to vendors that includes information needed to create the UPC Barcode for item on a specific P.O. See example below:

P.O.#	PART #	DPT CL	SKU	DATE CODE	RETAIL	TICKET TYPE	UPC
152816	219	330 07	320020955	012	\$10.00	A1	432002095508

UPC Barcode -- This is the barcode used by Big Lots on all IMPORT tickets. The digits needed to create the UPC barcode are sent to vendors on the Barcode Information Sheet. These digits appear under the heading “UPC” as shown in the graphic above.

Store cash registers are programmed to scan the UPC barcode. Ticket samples sent to the Pre-Ticketing Department are test scanned on one of these registers to verify that they will scan in the stores.

Distribution Clause -- Clause which includes the words “Distributed by” and Big Lots Stores, Inc. name and address (in accordance with the guidelines of the U.S. Fair Packaging and Labeling Act). Country of origin, item number and vendor number are also included. See the example below:

Distributed By:
Big Lots Stores, Inc.
P.O. Box 28523
Columbus, OH 43228-0523
V #0000 **MADE IN CHINA** ITEM #0000

The distribution clause is included on the Wrap Around 2-in-1, 3-in-1 and Wrap Around 3-in-1 type price tickets. It may also be used on the E1 price ticket.

Note: The “Resources” section following page 19 of this Handbook includes examples of 2-in-1 and 3-in-1 tickets for your reference.

Item Number (ITEM #) -- This is the **PART #** on the Barcode Information Sheet.

Vendor Number (V#) -- This is the number directly to the right of the vendor name at the top of Barcode Information Sheet. It is usually, but not always, a 6-digit number.

Wrap around 2-in-1 -- A 2-in-1 label (includes price ticket and distribution clause--2 pieces of information on 1 label) that wraps around the product. The ends of the label adhere to one another (forming what resembles a small flag).

3-in-1 -- A label that includes a price ticket, product identity, and distribution clause (3 pieces of information on 1 label). If the item on which the 3-in-1 is placed requires a warning or caution statement, this information may also be printed on the 3-in-1 label instead of on a separate sticker.

Wrap around 3-in-1 -- A 3-in-1 label (as defined above) that wraps around the product. The ends of the label adhere to one another (forming what resembles a small flag).

PRE-TICKETING PROCESS

Step 1.

A barcode information sheet is emailed to the vendor by the Big Lots Pre-Ticketing Department (or its agent) This sheet provides item-specific barcode information. Vendor uses this information, along with the detailed guidelines in this Handbook, to create price tickets.

TIMING: Within 5 business days of P.O. issue date.

Step 2.

Vendor creates tickets using the emailed barcode information sheet(s) and following the detailed guidelines in this Handbook. Vendor mails completed TICKET SAMPLES FOR APPROVAL form, that includes a print proof (ticket sample) of each ticket created, to the Big Lots Pre-Ticketing Department for approval. A copy of the TICKET SAMPLES FOR APPROVAL form is included in the “Resources” section of this Handbook (page 26). Please duplicate this form as needed.

ALL information requested on the TICKET SAMPLES FOR APPROVAL form must be provided including the purchase order (P.O.) number(s) and the mfg part number (also referred to as the ITEM #, PART # or STYLE #). **TICKETS SENT IN ANY OTHER MANNER WILL NOT BE APPROVED. Ticket samples must be sent via mail (faxed or e-mailed forms will not be accepted).**

NOTE: Vendor should list all P.O.s that include the item at the top of the form in the indicated spaces (separate lines for each P.O., identified by DC, have been provided). All ticket samples on a given TICKET SAMPLES FOR APPROVAL form must be for items included on the listed P.O.s.

TIMING: Within 10 business days of ticketing information receipt date, vendors must submit all ticket samples on a Ticket Samples For Approval form.

Step 3.

Big Lots Pre-Ticketing Department reviews ticket samples sent on TICKET SAMPLES FOR APPROVAL form(s). These samples are test scanned and reviewed carefully to ensure that ticket size and format are correct.

Please note that this step in the approval process is particularly critical. Store cash registers are programmed to scan the UPC-A Barcode. Ticket samples sent to the Big Lots Pre-Ticketing Department are test scanned on one of these registers to verify that they will scan in the stores.

Big Lots Pre-Ticketing Department emails ticket approval (or revision instructions for unapproved tickets).

TIMING: Within 5 business days of ticket approval date.

If ticket sample scans and meets all requirements: Big Lots Pre-Ticketing Department emails a PRE-PRICE TICKET APPROVAL SHEET (see copy of this form on page 27 of this Handbook). This sheet is the **ONLY WAY IN WHICH PRICE TICKETS ARE APPROVED BY BIG LOTS**. Vendors may then proceed to printing. Vendor must submit a production line sample of the ticket for testing (refer to the current Big Lots Vendor Manual for guidelines).

If ticket sample is unapproved: Vendor submits revised ticket sample for approval.

TIMING: Within 3 business days of revision instructions receipt date.

If the revised ticket sample is correct, vendor receives ticket approval from Big Lots Pre-Ticketing Department. Approved ticket may then be printed and must be submitted for testing as described on the previous page. If the revised ticket sample is not approved, vendor will be contacted by Global Sourcing regarding order status.

TIMING: Within 5 business days of revised ticket sample receipt.

Step 4:

Pre-ticketed goods are shipped by vendor to Big Lots distribution centers where they are checked again to ensure that all requirements detailed in the Handbook have been met.

IMPORTANT: Revised ticket information may be sent to the vendor at any point in the Pre-Ticketing Process. This revised information will reflect changes—such as a new DPT number, UPC number, Class Number, sku number and/or retail price—that will change the price ticket. If this occurs, the vendor must send revised tickets to the Pre-Ticketing Department for approval.

IF PRE-TICKETING REQUIREMENTS ARE NOT MET, VENDORS WILL BE CHARGED BACK 15 CENTS (\$0.15 U.S.) PER RETAIL UNIT.

HOW TO CREATE THE UPC BARCODE

This example shows where to find the DEPARTMENT (DPT) NUMBER, CLASS (CL) NUMBER AND DATE CODE on the Barcode Information Sheet. It also indicates where this information should be placed on the price ticket.

P.O.#	PART #	DPT CL	SKU	DATE CODE	RETAIL	TICKET TYPE	UPC
152816	219	330 07	320020955	012	\$10.00	A1	432002095508

The DEPARTMENT (DPT) code is printed first, in bold, followed by the CLASS (CL) code in bold



The SKU NUMBER is printed here.

The DATE CODE is printed here (last three digits).

HOW TO CREATE THE UPC BARCODE

Ticket graphics on this page have been enlarged for easy reference.



The digits which comprise the UPC barcode are included on the Barcode Information Sheet emailed to vendors by Big Lots Pre-Ticketing Department.

This graphic shows where these digits are found on the Barcode Information Sheet.

UPC barcodes may be created using the MacBarcoda computer software application.

P.O.#	PART #	DPT CL	SKU	DATE CODE	RETAIL	TICKET TYPE	UPC
152816	219	330 07	320020955	012	\$10.00	A1	432002095508

WHERE TO FIND THE 12 DIGITS THAT ARE PRINTED BELOW THE UPC-A BARCODE

Notice that Big Lots Price Tickets also include 12 visible digits directly below the barcode. These 12 digits are derived as the UPC barcode number as indicated on this graphic.



P.O.#	PART #	DPT CL	SKU	DATE CODE	RETAIL	TICKET TYPE	UPC
152816	219	330 07	320020955	012	\$10.00	A1	432002095508

WHAT TICKETS SHOULD LOOK LIKE -- GRAPHIC CONSIDERATIONS

The UPC barcode and the barcode numbers printed directly below the barcode are part of the Big Lots' price ticket. Department Number, Class Number, Date Code Number, and Sku Number are printed above the barcode. Other elements include the retail price and the Big Lots logo. This page provides vendors with the information needed to complete the price ticket.

PRICE TICKET FORMAT (Please Note: Six examples are provided to show a variety of retail price options. The dollar sign symbol is ONLY used on whole retail amounts such as \$1, \$5, \$10, \$25, etc.)

The Big Lots logo should look like this.

Note that it is printed in **BLACK**.

Do not use a black outline around price tickets.

This is an indication of edges only.



All ticket elements are **BLACK**

Background is **WHITE**

Logo will be provided to you via email

The diagram shows a black box with the text "TYPE FONTS USED" in white. Below the box, a price ticket for \$10 is shown. Arrows point from the text "Franklin Gothic Extra Condensed" to the "BIG LOTS!" logo and from "Futura Book" to the "\$10" price. An arrow also points from the text "Logo will be provided to you via email" to the logo on the price ticket.

Email ticketing@biglots.com if you need the Big Lots logo

PRINTING OF PRICE TICKETS

TICKET QUALITY REQUIREMENTS FOR REMOVABLE TICKETS

- √ The buyer may request that IMPORT vendors use a removable adhesive on the price tickets.
 - √ If the buyer wants a removable A1 price ticket, the ticket type will be RA1
 - √ If the buyer wants a removable E1 price ticket, the ticket type will be RE1
 - √ If the buyer wants a removable 3A1 price ticket, a removable 2A2 ticket, or a removable 3A2 ticket, they will place the following note in the Purchase Order Header: REMOVABLE TICKETS ARE NEEDED FOR FOR SKU(S) _____.
- TICKET SPECIFICATION SHEET CAN BE FOUND IN PRETICKETING HANDBOOK.
- √ For security purposes, a tamper evident cutout has been added to the ticket as a safety feature to prevent customers from removing the price ticket prior to purchase. A visual of this cutout is shown below. Vendors will need to add this cutout when producing the removable price tickets.



RA1 TICKET



RE1 TICKET

- √ Refer to Pages 22-25 to view the Removable Ticket Specification Sheets.
- √ SPECIAL NOTE: The removable adhesive price ticket IS NOT to be used on polybags or plastic vinyl bags. The removable ticket DOES NOT adhere securely to the plastic and this will result in the tickets falling off the goods.

TICKET QUALITY REQUIREMENTS FOR PERMANENT ADHESIVE TICKETS

- √ The following paper quality requirements apply only to separate pre-price tickets, not those printed directly on packaging: Glossy White, Coat Cast Label, Stock Weight: 54# paper
- Ticket adhesive must be of a quality which ensures ticket will adhere securely to item on package.
- √ If ticket is printed directly on a polybag, we recommend that the white background be “double bumped” (white printed on top of white) to increase contrast and improve likelihood that the barcode will scan.
- √ Pre-printed ticket should NEVER be covered with an adhesive barcode.
- √ Do not modify the Big Lots Logo in any way.

Vendors who do not know of a reliable printer should contact the Big Lots Preticketing Department for a recommendation.

PLACEMENT OF PRICE TICKETS

Price tickets may be printed directly on packaging or may be printed separately and then adhered to packaging.

This section explains where Big Lots' price tickets must be placed.

General Guidelines

- √ Price ticket should be placed in the upper right-hand corner on the front of the package. One exception to this policy is hang tags. Price Tickets are placed on the back of hang tags.
- √ Price ticket should never cover a hang hole.
- √ Merchandise should not cover the price ticket in any way.
- √ If price ticket is placed on a cylindrical object (wrapping paper rolls, taper candles, broom and tool handles, etc.), barcode must not be positioned on curved area of object as this will affect price scanning.

The following page shows where tickets should be placed on different package types (color box, backer card, header card, hang tag, polybag and cylindrical packages).

**ANY EXCEPTIONS TO THESE GUIDELINES MUST BE APPROVED BY THE
PRE-TICKETING DEPARTMENT. FAILURE TO FOLLOW THESE GUIDELINES
MAY RESULT IN A MINIMUM 15 CENT (\$0.15 U.S.) CHARGE BACK PER RETAIL UNIT.**

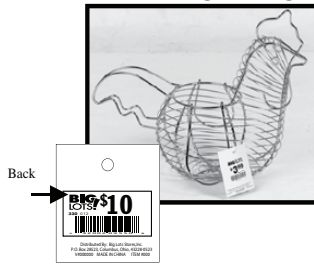
PLACEMENT OF PRICE TICKETS

Photos on this page show recommended price ticket placement for several common package types. Vendors should use the ticket size indicated on the Barcode Information Sheet emailed by the Pre-Ticketing Department (or its agent). If this type of ticket does not seem appropriate for the item, contact the Pre-Ticketing Department.

Box



Hang Tag



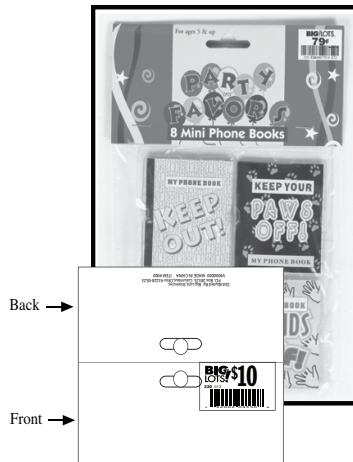
Cylindrical Package



Blister Card



Header Card



Polybag



EXCLUSIVE TICKET TYPE FOR CANDLES AND CANDLEHOLDERS

√ A new ticket type has been developed specifically for candles and candleholders. The new ticket type is “RPF” which stands for ‘REMOVABLE PERFORATED TICKET’’. This ticket is a rounded label that contains all of the necessary warning/safety information. On the left hand side of the rounded label there is a perforated tag that contains the Big Lots logo and retail price information. This label will be applied to the bottom of the item. A visual reference of this new ticket is shown below.



Removable Perforated Ticket Where
Vendor’s Packaging Will Be Used



Removable Perforated Ticket Where
Big Lots Brand Packaging Will Be Used

SIZING INFORMATION

Size of rounded label should be proportionate to the size of the bottom of the item. Label should not be smaller than 2 ½” in Diameter.

The size of the perforated ticket is 0.6736” in length and 0.2748” in height.

√ The DPT CL and date code is to be printed above the code UPC barcode on the left hand side with the DPT CL number being in bold. The article number is to be printed above the UPC barcode on the right hand side.

√ The buyer will select the RPF ticket type on items that require a warning or safety label and this information IS NOT already on the product. If the warning or safety label is already on the product, then the buyer will select the Removable A1 ticket (RA1) or the Removable E1 ticket (RE1).

NEW TICKET PLACEMENT REQUIREMENTS FOR HOME DECOR

√ For Candleholders and Candles, the vendor will apply the pre-price ticket (either the RPF ticket, RA1 ticket, or RE1 ticket) to the bottom of the item. If there is not room to apply the RA1 or RE1 ticket types to the bottom, if there is a hangtag, the vendor will apply the ticket to the hangtag. If there is no hangtag, the vendor will place the pre-price ticket in the least conspicuous area.



√ For Vases and Home Décor items, the vendor will apply the pre-price ticket (RA1 or RE1) to the bottom of the item. If there is not room to apply the RA1 or RE1 ticket types to the bottom, the vendor will place the pre-price ticket in the least conspicuous area.



√ For Picture Frames, Art, Wall Decor, and Mirrors, the vendor will apply the pre-price ticket (RA1 or RE1) on the back of the item in the top right corner regardless of packaging or materials (example: felt back, no corner protectors).



EXCLUSIVE TICKET TYPES FOR HOLIDAY GIFTABLE ITEMS

TEAR AWAY TICKETS

√ A new ticket type has been developed specifically for “holiday giftable” items to allow the customer to remove the price from the ticket using the perforated line after purchase.

The entire ticket is printed on a removable adhesive. The blue box on the top of the ticket indicates a back liner cut. This means the removable adhesive does not get applied to this area. This will allow for the top portion of the ticket to be more easily removed.



TICKET TYPE: TA1

TICKET TYPE: TE1

√ The DPT CL and date code is to be printed above the code UPC barcode on the left hand side with the DPT CL number being in bold. The article number is to be printed above the UPC barcode on the right hand side.

√ The buyer will select either the TA1 (Tear Away A1 style) ticket type OR the TE1 (Tear Away E1 style) ticket type if they are wanting this style ticket for their product.

EXCLUSIVE TICKET TYPES FOR HOLIDAY GIFTABLE ITEMS

TEAR AWAY HANG TAG

√ A new ticket type has been developed specifically for “holiday giftable” items that will use a hang tag as part of the packaging. The hang tag will use vendor artwork only. It will NOT use Big Lots packaging artwork. The ticket type for this hang tag is THT (Tear Away Hang Tag).

The front side of the hang tag will have a perforated line to allow for the customer to remove the price after purchase. The back side of the hang tag will have the Big Lots barcode with human readable information to assist with returns.

LOGO/RETAIL TOGETHER ON BOTTOM FRONT OF HANG TAG



TICKET TYPE: THT

√ The DPT CL and date code is to be printed above the code UPC barcode on the left hand side with the DPT CL number being in bold. The article number is to be printed above the UPC barcode on the right hand side.

√ The buyer will select the THT (Tear Away Hang Tag) ticket type if they are wanting this style ticket for their product.

SIZING INFORMATION

The size of the perf is 0.6736” in length and 0.2748” in height.

Resources

REVISED 3/15

This section includes:

Examples of Pre-Ticketing Options

Import Ticket Types

Removable Ticket Specification Sheets

Forms

Ticket Samples for Approval

Pre-Price Ticket Approval Sheet

Trademark Sublicense Agreement-Price Tickets

Import Ticket Types

Tickets on this page are for visual reference only and are not actual size. Actual size requirement is printed below each ticket type.



A1 TICKET
1-1/8" (W) x 3/4" (H)



E1 TICKET



RE1 TICKET

E1 tickets should also be used on taper candles, wrapping paper rolls, and items in polybag (ticket printed directly on plastic). This ticket will include our distribution clause, as shown here.



RA1 TICKET
1-1/8" (W) x 3/4" (H)

Preferred size is 1-1/4" (W) x 1-1/4" (H)
Size may need to be enlarged depending on substrate the ticket is being printed on.



3-in-1 (3A1)
2-3/8" (W) x 1-1/4" (H)



Wrap around 2-in-1 (2A2)
4-1/8" (W) x 7/8" (H)



Wrap around 3-in-1 (3A2)
4-1/8" (W) x 7/8" (H)

SIZING INFORMATION FOR RPF TICKET TYPE
Size of rounded label should be proportionate to the size of the bottom of the item. Label should not be smaller than 2 1/2" in Diameter.
The size of the perforated ticket is 0.6736" in length and 0.2748" in height.



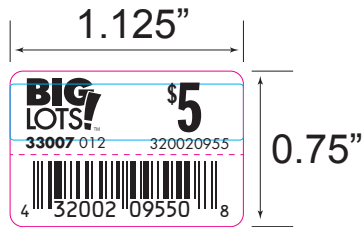
RPF (Removable Perforated Ticket)
Where Vendor's Packaging Will Be Used



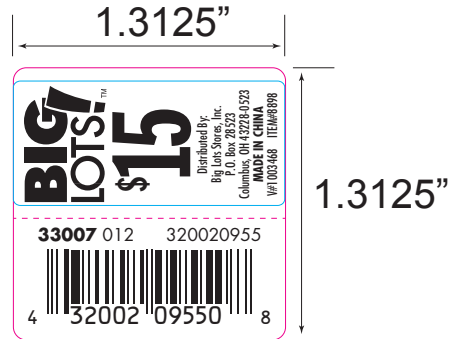
RPF (Removable Perforated Ticket)
Where Big Lots Brand Packaging Will Be Used

Import Ticket Types

Tickets on this page are for visual reference only and are not actual size. Actual size requirement is printed below each ticket type.



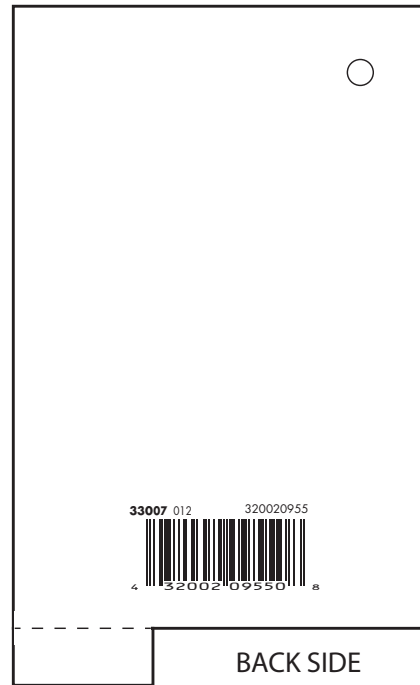
TICKET TYPE: TA1



TICKET TYPE: TE1



FRONT SIDE



BACK SIDE

TICKET TYPE: THT

SIZING INFORMATION FOR THT TICKET TYPE

The size of the perforated ticket is 0.6736" in length and 0.2748" in height.

DOMESTIC VENDOR'S REMOVABLE LABEL SPECIFICATIONS - PAGE 1 OF 2

Fasson® 60# Archival Semi-Gloss/R5195/40#LF

Spec# 18559

Facestock:

Fasson® 60# Archival Semi-Gloss is a bright, blue-white, premium coated 60# semi-gloss facestock. This facestock is acid-free, lignin-free and passes the ANSI Photographic Activity Test making it ideal for photo safe archival applications.

Basis Weight:	60.0# per ream \pm 10% (500 sheets 25" x 38")
Caliper:	0.0031 inches \pm 10%
Tensile:	MD 35# per inch width CD 19# per inch width
Tear:	MD 47 grams per sheet CD 46 grams per sheet
Stiffness:	MD 100 mg CD 60 mg

Adhesive:

Fasson® R5195 is a general purpose removable adhesive featuring moderate initial tack and minimal adhesion build over time. Its consistent level of adhesion and long term removability make it suitable for applications on substrates such as glass, plastics, and corrugated cardboard. It has also been found to adhere well to curved glass and plastic substrates approaching 1" in diameter; however, use caution with stiff facestocks.

Type:	Emulsion Acrylic
Minimum Application Temperature:	+40° F
Service Temperature Range:	-65° F to +180° F

DOMESTIC VENDOR'S REMOVABLE LABEL SPECIFICATIONS - PAGE 2 OF 2

Typical Performance Data: Tested with 60# C1S Paper at room temperature on standard lab panels.

Glass

Loop Tack: 1.0 lbs avg

Peel Adhesion: 0.9 lbs avg

Corrugated

Loop Tack: 0.5 lbs avg

Peel Adhesion: 0.6 lbs avg

HDPE

Loop Tack: 1.0 lbs avg

Peel Adhesion: 0.75 lbs avg

Liner:

Fasson® 40#LF is an acid-free, lignin-free liner which adds to the overall stability of the total construction in roll to sheet applications. This liner has been designed for improved backside printability, and will not flake or dust.

Basis Weight: 43# per ream $\pm 10\%$
(500 sheets 24"X36")

Caliper: 0.0025 inches $\pm 10\%$

Tensile: MD 28# per inch width

CD 15# per inch width

Tear: MD 35 grams per sheet CD 40 grams per sheet

Total Construction Caliper (approximate): 0.0064 inches $\pm 10\%$

Shelf Life

Unless specified otherwise in this document, one year when stored at 72°F at 50% RH

Statement of Practical Use

As with all pressure sensitive materials, this product should be tested thoroughly under end-use conditions to ensure it meets the requirements of the specific application.

Warranty All statements, technical information and recommendations about AVERY DENNISON products are based upon tests believed to be reliable but do not constitute a guarantee or warranty. All AVERY DENNISON products are sold with the understanding that PURCHASER has independently determined suitability of such products for its purposes. AVERY DENNISON products are warranted to the original purchaser to be free from defects in material or workmanship for a period of one year from date of shipment. Purchaser's sole and exclusive remedy for breach of this warranty shall be the replacement of the defective products or, at AVERY DENNISON's option, the issuance of a credit or refund in an amount up to the purchase price of the defective product. In no event shall AVERY DENNISON be responsible for claims beyond the purchase price of the defective product.

THE WARRANTY SPECIFICALLY SET FORTH ABOVE IS IN LIEU OF ANY OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OR MERCHANTABILITY, FITNESS FOR ANY PARTICULAR USE AND/OR NON-INFRINGEMENT. AVERY DENNISON SPECIFICALLY DISCLAIMS AND EXCLUDES ALL OTHER SUCH WARRANTIES. IN NO EVENT SHALL AVERY DENNISON BE LIABLE TO PURCHASER OR ANY OTHER PARTY FOR INDIRECT, CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES.

No representative or agent of AVERY DENNISON is authorized to give any guarantee or warranty or make any representation contrary to the above. No waiver, alteration, addition or modification of the foregoing conditions shall be valid unless made in writing and signed by an executive officer of AVERY DENNISON.



Fasson Roll North America Phone: 800-944-8511
www.fasson.com



INDIA VENDOR'S REMOVABLE LABEL SPECIFICATIONS

Product data FASSON High Gloss White Premium / R100 / BG40 brown

FaceStock

A white, one side cast coated, gloss finished, woodfree printing paper.

Basis Weight	83g/m ²	ISO 536
Caliper	0.081mm	ISO 534

Adhesive performance

The adhesive is suitable for general application on a wide range of substrates, featuring good initial tack and adhesion combined with excellent removability. In addition the adhesive has superb low temperature performance.

Remark:

Application to porous substrates such as paper and board, or prolonged exposure to UV light may adversely affect clean removability.

The adhesive complies with the European food directives and legislations, FDA 175.105 and the German recommendations XXI as published by BfR. BfR (Bundesinstitut für Risikobewertung) is the German Federal Institute for Risk Assessment. The adhesive can be used in direct contact with dry and moist, non fatty foodstuffs.

Applications and use

Wide range of labels and stickers where brilliant multicolour print quality with high gloss levels is required.

Typical applications include labels for use in the cosmetic, pharmaceutical, food industry and promotional labels.

Due to the excellent low temperature adhesion performance, this product can also be used successfully in many deepfreeze applications.

Adhesive

A general purpose removable, rubber based adhesive.

Conversion / Printing

This glossy, cast coated facestock is specially suited to provide top print quality in all processes, whether single or multicolour, line or process colour printing.

Excellent conversion characteristics in rotary and flat bed.

Liner

BG40 brown, a supercalendered glassine paper.

Basis Weight	60g/m ²	ISO 536
Caliper	0.055mm	ISO 534
Transparency	45%	DIN 53147

Shelf life

Two years, stored at 22°C / 50% RH.

Laminate

Total Caliper	0.156
---------------	-------

PERFORMANCE DATA

Initial Tack	100N/m	FTM 9 glass
Peel Adhes. 90°	70N/m	FTM 2 st.st.

Min. appl. temp.	-20 °C
Service temp.	-40 °C --> +80 °C

N.B. : All data to be considered as typical values.

CHINA VENDOR'S REMOVABLE LABEL SPECIFICATIONS



Technical parameters

Farson grams of white card Glassine coated paper at the end PC/AR600/62

Product Code # /
AW3269 (back print)

Revision Date: 16-Nov-2009

The surface of the substrate

Super calendar treatment by the half-height optical white paint on paper.

Basic Weight	80 ± 10%g / m ²	ISO 536
Thickness	0.072 ±mm 10%	ISO 534

Adhesives

A general purpose removable acrylic latex.

The end of paper

Super calendar treatment by white Glassine paper at the end.

Basic Weight	61 ± 10%g / m ²	ISO 536
Thickness	0.055 ±mm 10%	ISO 534

Typical viscosity values

Initial viscosity	3.0 N/25mm	FTM 9 st.st.
90 degrees 20 minutes peeling sticky	1.8 N/25mm	FTM 2 st.st.
24 hours 90 peel-off adhesive	2.0 N/25mm	FTM 2 st.st.
The lowest temperature labeling	-10 °C	
Operating	-50 °C-+90 °C	

Applications

Widely used in promotional and industry on the half-light color label printing. Typical uses such as logistics labels and promotional labels. Tag after 3 months in the labeling, glue viscosity may increase and there may be conversion to a permanent glue. Different substrates may be removed with a chemical reaction of the glue, it is strongly recommended prior to full testing. In order to maintain the label can be removed better performance, not recommended for application in more than 70POPC environment and the plexiglass surface (PMMA). This product is not recommended for use in a curved surface of the substrate. Application of the above description of the proposal is not a guarantee as Avery Dennison. All Avery Dennison products sold should be used by the client in the final environment for testing to confirm compliance with the requirements of the use of the environment.

Printing and Processing

Super calendar treatment by the half-height optical surface, well suited for a variety of printing technology for monochrome and color printing. Should pay attention to controlling the viscosity of the ink, causing the ink to avoid too sticky coating off. Excellent processing properties of paper, suitable for rotary and flat-style processing methods. Suitable for bronzing. Avoid rewinding tension is too large, causing them to overflow glue.

Shelf

Temperature 23 ± 2C, relative humidity of 50 ± 5% of the cases, can be stored for one year.

Help

Avery Dennison description of all relevant material, technical information and application recommendations are based on test results we consider reliable, but does not constitute a guarantee. All Avery Dennison products sold should be used by the client in the final environment for testing to confirm compliance with the requirements of the use of the environment to determine what material to choose to buy. All Avery Dennison products are in strict quality control system of production, from the Avery Dennison plant of any



SEND TICKETS TO:
 The Preticketing Department
 300 Phillipi Road
 Columbus, Ohio 43228-0512,U.S.A

Sample tickets should be affixed directly to this form. P.O. number(s) must be included in the space(s) provided at the top of the form. Item numbers must be included below each sample as shown here.



ATTACH TICKET
 SAMPLES FOR ITEMS
 ON LISTED P.O.S
 ONLY.

ITEM# 219

TICKET SAMPLES FOR APPROVAL

(NOTE: Tickets Samples must be affixed to this form.)

VENDOR NAME _____ FAX NUMBER _____

P.O. NUMBER(S): DC #890 DC #879 DC #874 DC #873 DC #870

PLACE
TICKET
HERE

PLACE
TICKET
HERE

PLACE
TICKET
HERE

PLACE
TICKET
HERE

ITEM# _____

ITEM# _____

ITEM# _____

ITEM# _____

PLACE
TICKET
HERE

PLACE
TICKET
HERE

PLACE
TICKET
HERE

PLACE
TICKET
HERE

ITEM# _____

ITEM# _____

ITEM# _____

ITEM# _____

PLACE
TICKET
HERE

PLACE
TICKET
HERE

PLACE
TICKET
HERE

PLACE
TICKET
HERE

ITEM# _____

ITEM# _____

ITEM# _____

ITEM# _____

Pre Ticketing Department



DATE: January 1, 2007

TO: Vendor Name

FROM:

123456, COL-
123457, PA-
123458, CAL-
Furn-,
123459, Mont-
123460, Dur

PRE-PRICE TICKET APPROVAL SHEET

PLEASE NOTE: The purchase order numbers, as shown on this form, do not include a hyphen followed by a 2 two-digit, one-letter suffix (for example, 349563-10M). Although this information is printed on some hard copy PO's it is **NOT REQUIRED FOR TICKET APPROVAL** and will not be included on this form.

PO No.	<input type="checkbox"/> Item	<input type="checkbox"/> SKU	Approved	Comments
0	123456-COL,	1111	OK	An explanation of why specific tickets were not approved might be printed in this space.
	123457-PA,	1112	OK	
	123458-CAL,	1113	OK	
	Furn- 123459-MONT, 123460-DUR	1114	Not OK	



Big Lots, Inc. 300 Phillipi Rd. • Columbus, OH 43228-0512, USA • Fax (614) 278-6678

TRADEMARK SUBLICENSE AGREEMENT FOR PRICE TICKETS

This Trademark Sublicense Agreement for Price Tickets (“Agreement”) contains a sublicense from Big Lots Stores, Inc., an Ohio corporation having its principal place of business at 300 Phillipi Road, Columbus, Ohio 43228 (“Big Lots”), for use of trademarks specified herein (“Trademarks”) and will only become effective upon your assent to all terms herein, as evidenced by your execution of this Agreement. If you do not accept all terms of this Agreement, you shall not be permitted to use the Trademarks for any purpose or have any other right in the Trademarks or goods bearing the Trademarks. You, the company or organization set forth below, are referred to as the “Sublicensee” in this Agreement.

1. SUBLICENSE.

(a) Sublicense Grant. Upon the acceptance of this Agreement by Sublicensee, Big Lots grants to Sublicensee, and Sublicensee accepts, a revocable, nonexclusive, nontransferable, personal right to use, under the express terms of this Agreement, only the following Trademarks and only for the purposes of affixing a Big Lots-specified price ticket to goods ordered by Big Lots with a valid purchase order placed by Big Lots, which price ticket includes one or more the following Trademarks:

Trademarks	
U.S. TM Reg. No. 2,087,643	
Typed Form:	BIG LOTS
U.S. TM Serial No. 76-305489	
Typed Form:	BIG LOTS!
Design:	
U.S. TM Reg. No. 2,828,987	
Typed Form:	BIG ! LOTS
Design:	

(b) Additional Sublicensee Restrictions. Nothing in this Agreement shall give Sublicensee any right, title or interest in the Trademarks, including trade dress, copyrights, package design or any other property right, (or any other trademark or right of Big Lots or its affiliated companies), other than the sublicense rights expressly granted in Subsection 1(a) above. Sublicensee shall not assign, transfer or sublicense this Agreement or any right granted herein without the prior written consent of Big Lots. Sublicensee agrees not to use the Trademarks in any way that would disparage or injure Big Lots' reputation for high quality. ADDITIONALLY, LICENSEE AGREES THAT GOODS MANUFACTURED AND/OR LABELED BY SUBLICENSEE SHALL NOT BE DEEMED AUTHORIZED OR GENUINE GOODS UNTIL: (1) BIG LOTS HAS EXPRESSLY DECLARED SUCH GOODS TO BE GENUINE IN WRITING, OR (2)(i) BIG LOTS HAS RECEIVED SUCH GOODS AT ITS DISTRIBUTION CENTER, (ii) HAS INSPECTED THE GOODS TO CERTIFY THEIR QUALITY, AND (iii) THE GOODS ARE NOT MATERIALLY DIFFERENT IN ANY MANNER FROM GOODS EXPRESSLY AUTHORIZED BY BIG LOTS PREVIOUSLY.

2. ADDITIONAL USE RESTRICTIONS & GUIDELINES.

(a) The Trademarks may be used only to create and affix price labels that identify Big Lots as the source of Big Lots goods, as specifically provided in Subsection 1(a) above.

(b) Sublicensee may use the Trademarks consistent with the sublicense so long as such use complies with this Agreement, including:

- (i) Sublicensee shall only use the Trademarks on goods sold or provided directly to Big Lots and not in any other manner;
- (ii) The Trademarks must appear exactly as provided by Big Lots' direction and not in any other manner;
- (iii) The Trademarks shall not be altered in any way, including but not limited to, skewing, changing the color, rotating, separating logo elements or changing a typeface;
- (iv) Sublicensee may reproduce the Trademarks only as expressly permitted by this Agreement;
- (v) Sublicensee may not display the Trademarks in any manner that implies affiliation with, sponsorship, or endorsement by any person, company or organization other than Big Lots;
- (vi) Sublicensee may not display the Trademarks in any manner that disparages Big Lots or its goods and services, infringes Big Lots' intellectual property, or violates any state, federal, or international laws; and
- (vii) Sublicensee shall adhere to all quality control standards imposed by Big Lots.

(c) Protecting the Trademarks. Sublicensee acknowledges Big Lots' rights in and/or ownership of (and/or its affiliated companies' rights in and/or ownership of) the Trademarks. Sublicensee shall not use the Trademarks in a manner that does derogates from Big Lots' and its affiliated companies' rights in the Trademarks and will take no action that will interfere with or diminish Big Lots' and its affiliated companies' rights in the Trademarks. All uses of the Trademarks by Sublicensee will inure to the benefit of Big Lots and its affiliated companies. Sublicensee will not use the Trademarks in any way as an endorsement or sponsorship by Big Lots of a third party or Sublicensee product, website, service, information or other content.

3. QUALITY STANDARD; INSPECTION AND APPROVAL.

(a) Standard. Sublicensee agrees to maintain the quality of Sublicensee's use of the Trademarks that meets or exceeds industry standards.

(b) Inspection. Upon reasonable request from Big Lots, Sublicensee shall notify Big Lots of all of Sublicensee's use of the Trademarks and furnish Big Lots with suitable specimens of Sublicensee's use of the Trademarks. Big Lots may review Sublicensee's use of the Trademarks periodically to evaluate Sublicensee's compliance with the quality standards provided by Big Lots and as described in this Agreement. Sublicensee shall immediately remedy any deficiencies in its use of the Trademarks, upon discovery of the same or upon notice from Big Lots and destroy all goods and packaging bearing the Trademarks in contradiction to this Agreement.

(c) Sublicensee's Liability. Sublicensee shall fully indemnify, defend (at Big Lots' option) and hold harmless Big Lots from and against any claims relating to Sublicensee's (or any acting on behalf of or at the request of Sublicensee) use of the Trademarks that does not comply with this Agreement or any state, federal or international law or regulation.

4. LIMITATION OF LIABILITY. BIG LOTS MAKES NO WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, WITH RESPECT TO THE TRADEMARKS OR THE RELATED GOODS. IN NO EVENT SHALL BIG LOTS OR ITS AFFILIATES BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, OR SPECIAL DAMAGES (INCLUDING LOSS OF BUSINESS PROFITS) ARISING FROM OR RELATED TO SUBLICENSEE'S USE OF THE TRADEMARKS, EVEN IF BIG LOTS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ALL CASES, BIG LOTS' AND ITS AFFILIATES' AGGREGATE LIABILITY SHALL BE LIMITED TO DIRECT DAMAGES NOT TO EXCEED US\$1,000.00.

5. TERM AND TERMINATION. The date of acceptance of this Agreement by Sublicensee shall be the Effective Date of this Agreement. The term of this Agreement shall be for a period of one (1) month from the Effective Date and will automatically renew for successive one (1) month terms until either party gives the other party thirty (30) days prior written notice of termination. Big Lots shall have the right to immediately terminate this Agreement with cause if it determines, in its sole discretion, that Sublicensee is not using the Trademarks in compliance with this Agreement. Any violation of this Agreement by Sublicensee or other misuse of the Trademarks or Big Lots' (or its affiliated companies') other intellectual property rights shall automatically and immediately terminate this Agreement, with or without notice from Big Lots. From and after termination or expiration of this Agreement, Sublicensee shall cease and desist from all use of the Trademarks and shall immediately destroy all goods and packaging bearing the Trademarks. UNDER NO CIRCUMSTANCES, INCLUDING FOLLOWING ANY ACTUAL OR ALLEGED BREACH OF ANY CONTRACT BY BIG LOTS, SHALL SUBLICENSEE SELL OR OTHERWISE TRANSFER TO ANY PERSON OR ENTITY OTHER THAN BIG LOTS (OR AN AFFILIATE OF BIG LOTS) ANY GOOD OR PACKAGING BEARING ONE OR MORE OF THE TRADEMARKS OR ANY OTHER INTELLECTUAL PROPERTY OF BIG LOTS' OR ITS AFFILIATES WITHOUT BIG LOTS' EXPRESS PRIOR WRITTEN CONSENT, WHICH CONSENT MAY BE WITHHELD IN BIG LOTS' SOLE DISCRETION.

6. NOTICES. All notices under this Agreement shall be in writing and shall be deemed given if sent by:

(a) confirmed facsimile to Sublicensee at the facsimile number set forth below,

(b) overnight courier, with confirmation of receipt, to Big Lots Stores, Inc., at 300 Phillipi Road, Columbus, Ohio, USA 43228, Attention: Package Design Department, with a copy to Big Lots' General Counsel at the same address.

7. MISCELLANEOUS. The parties agree that, in lieu of any royalty for use of the Trademarks, Sublicensee will factor the value of its use of the Trademarks in connection with this Agreement into the purchase price of the related goods being charged to Big Lots. This Agreement contains the entire agreement of the parties with respect to the subject matter hereof and shall not be amended except by a written agreement subsequent to the Effective Date and signed by an authorized representative of Sublicensee and an officer of Big Lots. This Agreement shall not modify any purchase order placed by Big Lots or its affiliates to Sublicensee, but the terms of this Agreement shall prevail in the event, and only to the extent, that they conflict with the express terms of a Big Lots purchase order. This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio, USA. Sublicensee hereby consents to the exclusive jurisdiction and venue in the state and federal courts sitting in Franklin County, Ohio, USA, and waives all objections to lack of personal jurisdiction and an inconvenient forum. If either party employs attorneys to enforce any rights arising out of or related to this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees, costs, and other expenses. No waiver of any breach of any provision of this Agreement shall constitute a waiver of any prior, concurrent or subsequent breach of the same or any other provision hereof, and no waiver shall be effective unless made in writing and signed by an authorized representative of the waiving party. If any provision of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid or unenforceable, the remaining provisions shall remain in full force and effect. This Agreement shall not be construed as creating a partnership, joint venture or agency relationship or as granting a franchise. This Agreement is made in Columbus, Ohio, USA, as of the date written below by an authorized representative of the Sublicensee authorized to execute contracts of this nature on behalf of his/her company.

AGREED AND ACCEPTED:

By: _____

Effective Date: _____

Title: _____

Address: _____

Company: _____

Facsimile: _____